

COUNCIL OF HIGHER SECONDARY EDUCATION: ODISHA,
NATIONAL SERVICE SCHEME BUREAU.

PLOT NO. C/2, SAMANTAPUR, BHUBANESWAR : 751013.

TEL.FAX.0674-2301152,

Website- *chseonss.nic.in*

QUOTATION

Bhubaneswar, dated the 22nd October,2018.

No.NSS 494 /CHSE(O), Sealed Quotations on letter pad are invited from interested, reputed suppliers / Dealers/ firms / agencies for supply of computer desktop, printer & UPS as per the specification given below for official use of NSS Bureau, CHSE,Odisha, Bhubaneswar. The Quotation completed in all respects should reach the undersigned on or before 14.11.2018 by 4.00 P.M. through Registered Post only. The undersigned is reserves to accept or reject the Quotation without assigning any reasons thereof.

2.Name of the items:-

Brief Description of the items	Specification	Delivery period	Place of Delivery	Warranty	Quantity required	Price quoted
HPDESKTOP Computer	HP Desktop Computer- Intel Core-I5, 4GB RAM, 1TB HDD, Key Board + Mouse, 18.5 LED Monitor, Windows 10 Pro, with DVD Writer.	Within 10 days of receipt of purchase order.	NSS CHSE(O), BBSR	The warranty in years to be furnished by the Quotationer	01	
UPS	Line Interactive UPS. (APC 1100 V.A)	-do-	-do-	-do-	01	
Printer	HP Laser Jet M1005 MFP (Print, Scan & Copy)	-do-	-do-	-do-	01	
External Hardisk	CEAGATE- 1TB USB 3.0	-do-	-do-	-do-	01	

3. Eligibility Criteria of the Bidder.

The bidder shall furnish the following documents to establish the bidder's eligibility.

- Attested photocopy of PAN Number.
- GST Registration Certificate.

4. Quotation received late and incomplete will not be considered.

5. The prices quoted should be inclusive of all taxes, transportation cost and installation cost. Each Bidder shall submit only one Quotation at a time.

6. Validity of Quotation:

Quotation shall remain valid for a period not less than 60 days after last date.

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7. Evaluation of Quotations.
The Purchaser will evaluate and compare the Quotation determined to be substantially responsive i.e. which.
 - a) Are properly signed and sealed
 - b) Confirm to the terms and conditions and specifications.
 - c) The Quotation would be evaluated for each item separately.
8. Award of purchase order.
The Purchase Order will be placed on the selected bidder (s) whose bid has been determined to be substantially responsive *according to specification.*
9. Purchase order will be placed to the supplier from time to time as per the requirement of NSS CHSE(O), BBSR.
10. The bids are liable to be rejected if any of the above conditions are not complied with proper required documents.
11. Payment shall be made after delivery of the goods through A/C payee cheque only after submission of the bills and vouchers.
12. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
13. Any legal dispute arising out of this is subject to Khurda district jurisdiction only.
14. Notwithstanding the above, the NSS, CHSE(O), Bhubaneswar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of purchase order. The bidders may be present in person or through one of their representative(s) during the opening of Quotations on dated 14.11.2018 at 4.00 P.M in the office chamber of the Programme Coordinator, NSS, CHSE(O), BBSR
15. The 1st Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification, quality & requirement of NSS, CHSE(O), BBSR.
16. Interested bidders may submit their sealed Quotations mentioning "Quotation for computer Desktop, printer, UPS" on cover of the envelop, to the Programme Coordinator, NSS, CHSE(O), Bhubaneswar-13 latest by 3.00 PM on dt. 14.11.18 through registered post & the Quotation will be opened on the same day at 4.00 PM in the presence of the bidder/authorized person.

By Order of the Chairman

to/ Babu 22.10.18
Programme Coordinator

Memo No. 495 /CHSE, dt. 22.10.2018
Copy forwarded to Notice Board of CHSE(O) / Notice Board of NSS / NSS Website/ Guardfile
NSS for information.

to/ Babu 22.10.18
Programme Coordinator

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