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**COUNCIL OF HIGHER SECONDARY EDUCATION: ODISHA,
NATIONAL SERVICE SCHEME BUREAU.
PLOT NO. C/2, SAMANTAPUR, BHUBANESWAR : 751013.
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NOTIFICATION

Bhubaneswar, dated the 2nd July, 2016.

NO.12/NSS/2009/ 348 / CHSE(O), As per the recommendations of the Principals of the following Higher Secondary Institutions allotted with NSS units, the teaching faculty as mentioned against each unit are hereby appointed as Programme Officer of the respective unit for a period of three years maximum upto 06 years as the case may be with effect from the date as mentioned against them for smooth organisation of NSS activities, implementation of NSS programmes under the supervision and directive of the Principal/Head of the Institution.

Sl. No.	Name of the Institution with full postal address & unit.	Name of the teaching faculty resigned / replaced others if any along with total tenure as P.O.	Name of the teaching faculty appointed as programme officer along with Department, Date of appointment & contact No.
1	Balikhanda College, Balikhanda, At/Po:Balikhanda-756166, Dist:Balasore (Male-I)	Sri Kusum Kumar Nayak, Lect. in Commerce, (01.07.09 to 30.06.16)	Sri Akshya Kumar Mohanty, Lect. In Odia, 01.07.16, Tel.No.9437413109
2	Satalma College, Satalma, At/Po:Satima-768029, Dist:Bargarh (Male)	Sri Lalit Kumar Meher, Lect. in Pol.Sc., 01.04.08 to 05.08.16,	Sri Pratap Ch.. Padhan, Lect. In Education, 06.08.16, Tel.No.9938439022
3	S.N.College, Ludhar, Po: Dimirikuda-768107, Dist:Deogarh (Male)	Sri Naresh Shankar Hansa, Lect. In Pol.Science, 01.01.2010 to 31.12.15,	Sri Hiranmay Nanda, Lect. In Education, 01.01.16, Tel.No.9938349610
4	S.C.S. Jr. College, Puri, At/Po:Puri (Male).	Dr.Sarada Prasad Mohapatra, Asst. Prof. In Botany, 17.05.16 to 04.07.16, Tel.No.9437181379	Smt.Indira Panda, Lect. In Sanskrit. 04.07.16 Tel.No.9861506306

AP 2/7/16
Dr. Ananta Kishore Jena, OES(I)
Programme Coordinator

Memo No. 349 / CHSE, Dt. 02/07/2016

Copy forwarded to Principals of all the institutions for information & necessary action. Principals of the institutions are requested to hand over the following records to the newly appointed Programme Officers in case of old units 1.Long roll of the NSS Volunteers (year-wise), 2.Attendance Register and synopsis of the work done in NSS programmes, 3.Stock Register, 4.Main cashbook, 5.NSS separate passbook, 6.Correspondence files, 7.NSS Manuals & other records / S.L.O-Cum-Dy. Secy. to Govt, Deptt. of Higher Education, Govt. of Odisha, Bhubaneswar-I for information / Regional Director, Regional Directorate of NSS, Govt. of India, Kalinga Stadium, Bhubaneswar-751012 for information / Coordinator, Training, NSS, ETI, OUAT, Bhubaneswar-751003 with a request to arrange necessary orientation training to all the newly appointed programme officers as per rules / Concerned Institution file/Appointment of NSS P.O Guard file/ NSS General Guard-file for record and reference.

AP 2/7/16
Programme Coordinator

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