

**COUNCIL OF HIGHER SECONDARY EDUCATION:ODISHA.
NATIONAL SERVICE SCHEME BUREAU.
PLOT NO.C/2,SAMANTAPUR,BHUBANESWAR:751013.**

NOTIFICATION

Bhubaneswar dated the 22nd June,2013

No.NSS _____343_____/CHSE(O),Principals of the following institutions are hereby informed that special camping grant as mentioned against each institution has been sanctioned. The grants are released through different modes as listed below. Accordingly they are requested to kindly make necessary arrangements to organise the camp successfully as per the guidelines.

Amount remitted through online (SBI)

Sl. No.	Name and address of the Institution	Unit Category	Grant to be sanctioned	Duration
1	Rameswar Mahavidyalaya, Randia, Bhadrak.	M	11250	05.07.13 to 11.07.13
2	S.D. Women's College,Aul,	F	11250	05.07.13 to 11.07.13
3	Mayurbhanj School of Engineering, Baripada. Mbj.	M	11250	05.07.13 to 11.07.13
4	Khaira College, Khaira,	F	3000	05.07.13 to 11.07.13
5	Sri Ram College, Kashinagar.	M	11250	05.07.13 to 11.07.13
6	Anchalika Mahavidyalaya, Sankarakhol,	M	11250	05.07.13 to 11.07.13
7	Anchalika Mahavidyalaya, Sankarakhol,	F	11250	05.07.13 to 11.07.13
8	Sindhadevi Mahavidyalaya, Nandapur	M	11250	05.07.13 to 11.07.13
9	M.P.C. Jr. College, Baripada	M	11250	11.07.13 to 17.07.13
10	Pathani Samanta College, Khandapara.	F	11250	05.07.13 to 11.07.13
11	Banishree Mahabidyalaya, Kuanarpur,	M	11250	05.07.13 to 11.07.13
12	Illa – Memorial P.S.College, Kinjirma	M	11250	05.07.13 to 11.07.13
13	Shree Jagannath Dev Mahavidyalaya, Mandal,	M	11250	05.07.13 to 11.07.13
14	Jhadeswarpur College, Jhadeswarpur	M	11250	05.07.13 to 11.07.13
15	Kalinga Bharati Residential College,Pira Bazar.	M	11250	05.07.13 to 11.07.13

Contd...P/2.

Amount remitted through online (other banks)

16	Srinibas College, Mangalpur,	M	11250	05.07.13 to 11.07.13
17	Balasore College, Sovarampur,	M	11250	05.07.13 to 11.07.13
18	Madhuban Mahavidyalaya, Madhuban Hat	M	11250	05.07.13 to 11.07.13
19	Madhuban Mahavidyalaya, Madhuban Hat,	F	11250	05.07.13 to 11.07.13
20	Tulasi Women's College, Kendrapara,	F	11250	05.07.13 to 11.07.13
21	Gorhbanikilo College, Gorhbanikilo,	M	11250	05.07.13 to 11.07.13

Amount remitted by A/C payee Bank draft

22	R.S.Anchalika College, Bilaisarda	M	11250	05.07.13 to 11.07.13
23	Kudei Women's College, Kudei	F	3000	05.07.13 to 11.07.13
24	Rimuli College, Rimuli,	M	11250	05.07.13 to 11.07.13
25	J.N. Mahavidyalaya, Baliana,	M	11250	05.07.13 to 11.07.13
26	J.N. Mahavidyalaya, Baliana,	F	3000	05.07.13 to 11.07.13
27	Baba Panchalingeswar College, Santaragadia	M	11250	05.07.13 to 11.07.13
28	Nilgiri Women's College, Raj- Nilgiri,	F	11250	05.07.13 to 11.07.13
29	B. Devi Mahila Mahavidyalaya, Natakai,	F	11250	05.07.13 to 11.07.13
30	Ekalavya Model Residential School, Rampilo ,	M	11250	05.07.13 to 11.07.13
31	S.C. Mahavidyalaya, Karchala,	M	11250	05.07.13 to 11.07.13
32	Sri Maa Mahila Mahavidyalaya, Baripada	F	3000	05.07.13 to 11.07.13
33	Udala College, Udala,	M	11250	05.07.13 to 11.07.13
34	Govt. Vocational Jr. College, Jharpokharia	M	11250	10.07.13 to 16.07.13

NSS SPECIAL CAMP GUIDELINES OF CHSE,ODISHA.

1. No. of campers:

25 NSS Volunteers, 02 non-student volunteers & 01 Programme Officer should participate in the camp and must stay day and night in the campsite. In case of day camp the P.O & volunteers must stay 08 hours in the campsite.

2. Campsite :

The campers should stay in school / club house / community hall etc. of NSS (adopted) village (not in college campus under any circumstances).

3. Camp Environment:

a) The place of stay must be neat and clean.

b) The following materials to be displayed in and around of the campsite.

- i) A fresh banner showing the camp duration, name of village, College address, with NSS logo etc. (The practice of displaying old banner to be avoided).
- ii) Action photographs of the previous camps/ activities for encouragement of new volunteers.
- iii) A complete list of volunteers, class, Roll No. etc in a big chart paper.
- iv) General information of the NSS village- institutions of the village, main festivals, literacy rate, financial condition, name of the dignitaries of the village etc. in a chart paper.
- v) Project list in a chart paper (Detail work schedule of 7 day camp activities).

4) Reporting before commencement of camp:

Report before one day of commencement of camp (by 5.00 p.m.)

The detailed report showing name of the institution with address, name of P.O, list of campers, name of village head, along with contact telephone No., camp duration etc. to be sent to following three quarters through e-mail or by fax only.

i) Programme Coordinator, NSS, - E-Mail-nsschseo@rediffmail.com
CHSE,Odisha, Tele Fax – 0674 – 2301152

ii) Head of Office, - E-mail-nssbbsr@gmail.com, Tele Fax-0674-2360439
NSS Regional Centre,

iii) S.L.O-Cum-Dy.Secy. to Govt. - E-mail-hedsec2010@gmail.com , Fax-0674-2394275
Deptt. of Higher Education, Phone-0674-2322441

In case of non receipt of the above cited report by the stipulated date and time it will be treated that camp is not organised. Accordingly a fresh B.D in favour of Secretary,CHSE,Odisha,Bhubaneswar payable at Bhubaneswar should be made and returned to the undersigned immediately.

5) Activities:

- a) The camp must go by the project. Innovative programmes like computer literacy, fire fighting, disaster management, kitchen garden etc. be carried out.
- b) Local Govt. officials / dignitaries / resource persons must be invited to witness the programme and to encourage the villagers & volunteers
- c) The camp must end in a simple ceremonial way. Certificate of participation should be distributed among the volunteers.

6) **Records to be maintained:**

Attendance register of volunteers, cash book, visitors book, project register, work Register and produce them at the time of visiting officials on demand.

7) **Monitoring & Supervision:**

The Principals are requested to encourage the Programme Officer & volunteers at the time of camp. They also may visit personally to look after the activities.

Further the Council has assigned some authority to Programme Officers/ District Programme Officers/ leading Principals/ Member, NSS Advisory Committee to visit camps. The Programme Officers shall cooperate the visiting officers.

8) **Final reporting:-**The final report should be furnished to the P.C.NSS within 15 days after completion of the camp as details below:-

- a) Report duly filled in the proforma (special camp report proforma to be down loaded from the NSS website- chseonss/ori.nic.in
- b) Date/Day-wise detailed activities report.
- c) Xerox copy(s) visitors remarks.
- d) Action photographs (Indicating name of institution, purpose of the photograph & date on back side of the photograph).
- e) Volunteers Signatures.
- f) Utilisation certificate, Expenditure Statement in original along with photocopies of the bills & vouchers.
- g) Details of S.C/S.T. NSS Volunteers participated.
- h) Press clippings.

9) **Enquiry:** For any clarification/suggestion please contact to the Programme Coordinator at Tel.No.0674-2301152,

Sd/-
Ramesh Chandra Behera
Programme Coordinator.

Memo No. 344 /CHSE,Dt. 22.06.13

Copy forwarded to S.L.O-Cum-Dy.Secy.to Govt.,Deptt. Of Higher Education,Odisha, Bhubaneswar-1/Head of Office, NSS Regional Centre, Govt. of India, Plot No.754/1, Jayadev Vihar, Bhubaneswar-751013for favour of information & necessary action/ Director, NIC, Bhubaneswar with a request to kindly upload this letter along with enclosures in the NSS website (chseonss.ori.nic.in) for information to general public/Special Camping Programme file /Regular Camping Programme grant file / Guard file NSS for record & reference.

Programme Coordinator.